

GAPPS Endorsed Provider Memorandum of Understanding CATEGORY

ONE / TWO (delete which is not applicable)

Memorandum of Understanding between:

(Insert full name and address and ACN of the GAPPS Company) ("GAPPS")
and
XXX

Category 1

Category 2

As defined by the GAPPS Quality Assurance (QA) Model for Endorsement and recognition *that has been made available to xx prior to the date hereof.*

Date

Purpose of the Agreement

To create a single point of mutual recognition between GAPPS and XX that will enable any provider recognised with the Quality Assurance system of XX to use the GAPPS standards without the need to meet any additional QA requirements.

Intention

- To establish mutual recognition arrangements between GAPPS and XX
- To enable providers approved under XX's QA and assessment system to certify individuals against the GAPPS on the basis of mutual recognition
- *To confirm that XX agrees with and accepts the GAPPS Quality Assurance (QA) Model for Endorsement and Recognition*

Exchange of information

1. **Mutual Recognition** arrangements are based on:

- Mapping of XX's standards and the GAPPS standards to determine equivalence of content (as undertaken by XX or GAPPS depending on who is the original author of the mapping)
- Agreement by XX and GAPPS on the mapping outcomes
- Agreement on how any differences in the alignment of the standards/benchmark of XX and the GAPPS standards will be addressed
- Mutual acceptance that XX's QA and assessment system requirements are compatible with *the GAPPS QA Model for Endorsement and Recognition*
- Agreement on how any differences between the GAPPS and XX's QA model and assessment system requirements will be addressed
- Agreement to the registration by GAPPS of providers operating under the auspices of this Agreement

- Agreement by XX to abide by the GAPPS Code of Conduct
- Agreement to use the GAPPS logo under the terms of the logo usage guidelines

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Notification of participation

- that impacts on this MoU
- GAPPS will provide XX with notification of changes to the GAPPS QM model

- GAPPS will provide XX with a register of assessment providers who are issuing certifications under the GAPPS Q A endorsement model, if required
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- GAPPS will provide XX with notification of changes to tools and standards
- XX shall provide GAPPS with details of any changes to their QM model

Effective term of Agreement

Term of the agreement between XX and GAPPS shall apply for a period of three years from the date of both parties signing the MOU.

Automatic extension of effective term

Both parties may extend this MOU for a further period of three years *by mutual consent confirmed in writing and forwarded by pre paid post to the address set out below*

Termination of Agreement

Any changes to the QM model of XX *shall entitle GAPPS to review this agreement and terminate the same by the giving of 30 days notice in writing of the intention to terminate forwarded by pre paid post to the address set out below.*

Should either party be unable to uphold their *obligations under* this agreement for any reason the *provisions of this agreement (except for any continuing obligations) shall terminate on the expiration of 30 days of written notification by either party forwarded by pre paid post to the address set out below.*

Endorsement Fees

Refer to the current Endorsement and Registration Fees included in the GAPPS Quality Assurance Model for Endorsement and Recognition.
If the agreement is terminated prior to the renewal date no refunds from GAPPS to XX will be made.

Force Majeure _____

In witness thereof

XX Pty Limited ABN: 45 silly Lane Dorking Contact:	Signed by
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This agreement must be signed an authorised representative of XX

GAPPS Pty Limited ABN:	Signed by
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This agreement must be signed an authorised representative of GAPPS